



**APPLICATION FOR EMPLOYMENT
AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

PERSONAL DATA

Last Name		First Name	Middle Name
Present Address Street and Number City, State, Zip			
Email address			
Telephone Number(s)	Social Security Number	Are you 18 years of age or older: <input type="checkbox"/> Yes <input type="checkbox"/> No	

PREVIOUS EMPLOYMENT

Please list the names of your present or previous employers in chronological order with present or last employer listed first

Employer 1		Dates Employed		Work Performed
		From	To	
Telephone Number(s)				
Address		Hourly Rate/Salary		
Job Title	Supervisor	Starting	Final	
Reason for Leaving				
Employer 2		Dates Employed		Work Performed
		From	To	
Telephone Number(s)				
Address		Hourly Rate/Salary		
Job Title	Supervisor	Starting	Final	
Reason for Leaving				
Employer 3		Dates Employed		Work Performed
		From	To	
Telephone Number(s)				
Address		Hourly Rate/Salary		
Job Title	Supervisor	Starting	Final	
Reason for Leaving				



Employer 4		Dates Employed		Work Performed
		From	To	
Telephone Number(s)				
Address		Hourly Rate/Salary		
Job Title	Supervisor	Starting	Final	
Reason for Leaving				

BACKGROUND INFORMATION

Position Desired: Director Assistant Director Lead Teacher Teacher Substitute Cook Bus Driver
 Substitute Other _____

Employment Desired: Full-Time Part-Time Temporary

What age group do you prefer? _____

When are you available for work? _____

Salary/Wage Expected: \$ _____ per: _____

Do you have any commitments to any other employer which may affect your employment? Yes No

If yes, explain: _____

Please explain fully any gaps in your employment history. Be sure to account for all periods of time including military service and any period of unemployment. You may use an extra sheet of paper, if necessary.

If hired, can you provide proof that you are legally entitled to work in the U.S.? Yes No

If not, what steps must be taken for you to begin employment lawfully? _____

Have you ever been terminated or asked to resign from any job? Yes No

If yes, please explain circumstances: _____

May we contact your current employer? Yes No

If no, please explain: _____

Do you have any friends or relatives working at this Center? Yes No If yes, Name(s) and Relationship: _____

Have you ever worked for this Center? Yes No or Have you ever worked for any Kid R Kids Center? Yes No

Have you ever applied to work for this Center or any other Kids R Kids Center? Yes No



Have you ever used another name? Yes No Is any additional information relative to change of name, use of an assumed name, or nickname necessary to enable a check on your work and educational record? If yes, please explain: _____

Do you have adequate transportation to get to and from work on a reliable and consistent basis? Yes No

How were you referred to us? Friend Relative Advertisement Internet State employment agency
 Private employment agency Other

Do you have any children who will attend this Center? Yes No

If yes, list age and grade of each child: _____

EDUCATION

Education	Graduated Yes / No	School Name & Location (City, State)	Describe Course of Study or Major	Describe Specialized Experience, Training, Skills, and Extra-Curricular Activities
High School				
College/University				
Graduate/Professional				
Trade or Correspondence				

Is your CPR certificate current? Yes No

Are you current in First Aid Training? Yes No

Do you hold any certificates for childcare training? Yes No If so, please list them and attach copies, if available:

List any other professional designations, certifications, licenses, or courses that may be applicable to the position for which you are applying:

CRIMINAL BACKGROUND

Have you ever plead no contest or guilty to a crime, or been convicted of a crime (other than minor traffic offenses)?
 Yes No

Have you been arrested for any matters for which you are currently out on bail or on your own recognizance pending trial?
 Yes No

Are any charges currently pending against you? Yes No

Has any adjudication ever been withheld? Yes No

NOTE: Answering “yes” to the preceding questions does not constitute an automatic bar to employment. Factors such as age and time of the offense, seriousness and nature of the violation, and rehabilitation will be taken into account. Do not include minor traffic infractions, and convictions for which the record has been sealed or expunged, any conviction for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed, referrals to and participation in any pretrial or post trial diversion programs, and misdemeanor marijuana-related offenses that occurred over two years ago in answering these questions). If you answered yes to any of the preceding questions, please give dates and details (feel free to use another sheet of paper):



OTHER INFORMATION

What is your philosophy in educating preschool children?

What is your experience with children? Indicate ages of children, duties, dates worked, reason for leaving. (Include volunteer experience with children, if applicable)

Please list 3 personal references:

AGREEMENT AND CERTIFICATION

I certify that the information given by me on this application and during the interview process is true and complete in all respects, and I agree that if the information is found to be false, misleading, or unsatisfactory in any respect (in the Center's judgment) that I will be disqualified from consideration for employment or subject to immediate dismissal if discovered after I am hired.

I certify that I have received a separate written notification that the Center may obtain a consumer report on me for use in connection with my application and, if I am hired, my employment with the Center. I authorize the Center to obtain this report.

I understand Kids R Kids and its agents may investigate or seek information concerning my background and/or previous employment. I further agree and understand that if employed, Kids R Kids may at any time seek any information from whatever source, which, in its discretion deems relevant to my employment. I understand my criminal background check will be sent in upon applying and each year and my employment at Kids R Kids may be terminated if my background check is not in compliance with State and Child Care Standards. I understand that in connection with my application for employment, an inquiry into my background may include an investigative consumer report, which provides applicable information concerning character, general reputation, personal characteristics, and mode of living. I authorize former and present employers, and professional, work, and personal references listed in the application and any other individuals I may name, to give the Center or its designee any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release such parties from all liability for any damages that may result from furnishing same to the Center. I also authorize the Center to provide truthful information concerning my employment with it to future employers and I agree to hold it harmless for providing such information.

I certify that I do not use illegal drugs. I understand that the Center reserves the right, to the extent permitted by law, to require drug and alcohol screening tests of an applicant or an employee either prior to employment or any time during employment and I hereby give my consent to any such tests. I consent to the release of the results of any such tests to the Center or its designee. I release the Center and its designee from any and all liability and damages that may result or arise from any drug test or the provision of information in connection with such a test.

If I am offered employment, I understand I may be required to submit a physical examination designed to determine whether I am able, with or without reasonable accommodation, to perform the essential functions of the job offered, as specified by Kids R Kids, and that final acceptance for employment is subject to me successfully passing this physical examination. I further understand that any misrepresentation of information or failure to disclose information at the time of my physical may result in employment disqualification or dismissal. I understand Kids R Kids may, at its discretion, conduct searches of lockers, lunch boxes, tool boxes, clothing, purses, bags, vehicles, work areas, and other personal or Kids R Kids property, and I hereby consent to such a search.

I understand that specific laws, regulations and rules apply to the Center's operation and I agree to comply with all such applicable laws, regulations and rules. I also agree to comply with all applicable laws, regulations and rules that may apply to my own initial certification and continued certification to work for the Center.

Applicant's Signature

Date